ALPE

Association de langues pour enfants

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Cambridge English Language Assessment

Exam Preparation Centre

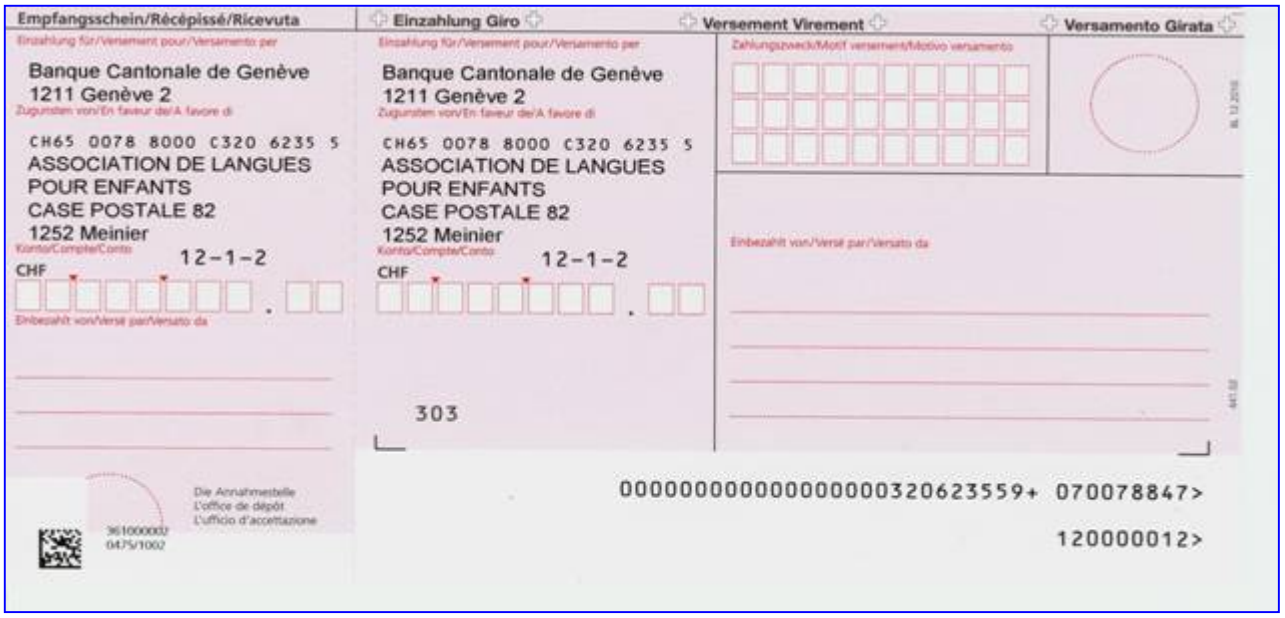
Payment instructions

Here are the following options to carry out your payment upon reception of your confirmation email from ALPE school :

1. **By Bank transfer as per below ALPE account details:**

Beneficiary:	**ALPE**
Address:	**Case Postale 82, 1252 – MEINIER**
Bank :	**Banque Cantonale de Genève, 1211 Genève 2**
Bank Post Finance account:	**12 - 1 - 2**
Clearing No:	**788**
IBAN:	**CH65 0078 8000 C320 6235 5**

2. **Via Post Finance: using a payment slip called « Bulletin de versement», available in any Swiss Post Office,**

Here below a Post Finance payment slip sample called « BULLETIN DE VERSEMENT », including payment details (to be copied on a plain payment slip given by the Post Office), don't forget to mention full student's name under « motif de versement ».

PLEASE ENSURE THAT A PHOTOCOPY OF PROOF OF EXECUTED PAYMENT (NOT PAYMENT ORDER) WILL BE HANDED OVER TO THE TEACHER ON THE FIRST LESSON. MATERIAL WILL BE GIVEN UPON PAYMENT RECEIPT PRESENTATION TO THE TEACHER.